

Date: 20XX/06/20
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considered as relevant
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NAME: Silvia Carmano	
FUNCTION: ENVIRONMENTAL ANALYST	Date: 20XX/10/20
1 REQUIRED QUALIFICATION	
EDUCATION: College	
TRAINING: 14001 Internal auditor course	
SKILLS: Communicative and responsible	nl management system
EXPERIENCE: 01 years of work in environment	ai management system
2. EXISTING QUALIFICATION	
Education: College	
Training: Biology	
Skills: Communicative and responsible person	
Experience: None	
Gap Analysis: Gap considered as not relevant	
Action Plan: No action plan required	
4. VERIFICATION OF EFFECTIVENESS TO CI	LOSE THE GAP
Comment:	
Approved	Not approved - Explain?
Gap detected is not relevant	
Critical Review (apt to perform the function?)	
Yes No	



NAME: Mark Santino	
FUNCTION: FARM MANAGER	Date: 20XX/06/28
1 REQUIRED QUALIFICATION	
EDUCATION: College	
TRAINING: Management of Farm	
SKILLS: Leadership, communicative an	
EXPERIENCE: 02 years of work as Man	ager of Farm
2. EXISTING QUALIFICATION	
Education: College	
Training: Veterinary	
Skills: Communicative and responsible	person
Experience: 02 years of work in farm	
3. GAP ANALYSIS AND ACTION PLAN	N
Gap Analysis: The experience as veteri	nary is considered as relevant
Action Plan: No action plan required	
4. VERIFICATION OF EFFECTIVENES	S TO CLOSE THE GAP
Comment:	
Approved	Not approved - Explain?
Considered that there is no Gap	
Critical Review (apt to perform the	function?)
Yes	□No



NAME: Steve Morales	
FUNCTION: HEAD OF MAINTENANCE	Date: 20XX/06/28
1 REQUIRED QUALIFICATION	
EDUCATION: College	
TRAINING: Engineer	
SKILLS: Leadership, communicative and re	esponsible
EXPERIENCE: 02 years of work in engineer	ring
2. EXISTING QUALIFICATION	
Education: College	
Training: Engineer	
Skills: Communicative and responsible per	
Experience: 03 years of work in engineering	ng
3. GAP ANALYSIS AND ACTION PLAN	
Gap Analysis: There is no Gap	
Action Plan: No action plan required	
4. VERIFICATION OF EFFECTIVENESS T	O CLOSE THE GAP
Comment:	
Approved	Not approved - Explain?
No Gap detected	
Critical Review (apt to perform the fur	nction?)
Yes No	o



NAME: Steve Morales	
FUNCTION: HEAD OF SAFETY	Date: 20XX/06/28
1 REQUIRED QUALIFICATION	
EDUCATION: College	
TRAINING: Safety and Risk Assessme	
SKILLS: Leadership, communicative a	
EXPERIENCE: 02 years of work in safe	ety
2. EXISTING QUALIFICATION	
Education: College	
Training: Engineer with training in sat	
Skills: Communicative and responsible	•
Experience: 03 years of work in safet	y engineering
3. GAP ANALYSIS AND ACTION PLA	A NI
3. GAP ANALYSIS AND ACTION PLA	4N
Gap Analysis: There is no Gap	
Action Plan: No action plan required	
4. VERIFICATION OF EFFECTIVENE	SS TO CLOSE THE GAP
Comment:	
Approved	Not approved - Explain?
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No Gap detected	
Critical Review (apt to perform th	ne function?)
Yes	□ No



NAME: Frank Smith	
FUNCTION: HOTEL MANAGER	Date: 20XX/06/20
1 REQUIRED QUALIFICATION	
EDUCATION: College	
TRAINING: Hotel Management	
SKILLS: Leadership, communicative a	
EXPERIENCE: 02 years of work in Hot	el Management
2. EXISTING QUALIFICATION	
Education: College	
Training: Business Administration with	
Skills: Communicative and responsible	
Experience: 02 years of work in hotel	
3. GAP ANALYSIS AND ACTION PLA	AN
Gap Analysis: The experience in hotel	management is considered relevant
Action Plan: No action plan required	
4. VERIFICATION OF EFFECTIVENE	SS TO CLOSE THE GAP
Comment:	
Approved	Not approved - Explain?
Considered that there is no Gap	
Critical Review (apt to perform the	e function?)
■ Yes	□ No



Yes No	
Critical Review (apt to perform the function	?)
Considered that there is no Gap	
	or approved Explain.
Comment: Approved No	ot approved - Explain?
4. VERIFICATION OF EFFECTIVENESS TO CLO	OSE THE GAP
Action Plan: No action plan required	
Gap Analysis: The experience in 14001 and 1800	01 is not considered as relevant
3. GAP ANALYSIS AND ACTION PLAN	
Experience: 02 years of work in Quality Manager	ment System
Training: 9001 Internal Auditor Course Skills: Communicative and responsible person	
Education: College	
2. EXISTING QUALIFICATION	
EXPERIENCE: 02 years of work in Management S	
SKILLS: Leadership, communicative and respons	
EDUCATION: College TRAINING: 9001 14001 18001 Management Sys	tems
1 REQUIRED QUALIFICATION	
FUNCTION: MANAGEMENT SYSTEM MANAGER	Date: 20XX/06/20
NAME: John Souza	D-t 2000//05/20



NAME: Mariliz Jimenez	
FUNCTION: OH&S ANALYST	Date: 20XX/10/20
1 REQUIRED QUALIFICATION	
EDUCATION: College	
TRAINING: 18001 Internal auditor cours	se
SKILLS: Communicative and responsible	
EXPERIENCE: 01 years of work in OH&S	s management system
2. EXISTING QUALIFICATION	
Education: College	
Training: Biology	
Skills: Communicative and responsible	person
Experience: Do not have	
Gap Analysis: Gap considered as not relaction Plan: No action plan required	
4. VERIFICATION OF EFFECTIVENESS Comment:	5 TO CLOSE THE GAP
Approved Gap accepted	Not approved - Explain?
Critical Review (apt to perform the	function?)



NAME: Marcelo Figueira	
FUNCTION: QUALITY ANALYST	Date: 20XX/09/10
1 REQUIRED QUALIFICATION	
EDUCATION: College	
TRAINING: 9001 Internal auditor cours	
SKILLS: Communicative and responsible	
EXPERIENCE: 01 years of work in quality	ty management system
2. EXISTING QUALIFICATION	
Education: College	
Training: 9001 Internal auditor course	
Skills: Communicative and responsible	
Experience: 01 year of work in quality i	management system
3. GAP ANALYSIS AND ACTION PLAN	I
Gap Analysis: There is no Gap	
Action Plan: No action plan required	
4. VERIFICATION OF EFFECTIVENES	S TO CLOSE THE GAP
Comment:	
Approved	Not approved - Explain?
No Gap detected	
Critical Review (apt to perform the	function?)
Yes] No



NAME: Sandra Martinez	
FUNCTION: SPA MANAGER	Date: 20XX/06/28
1 REQUIRED QUALIFICATION	
EDUCATION: College	
TRAINING: Management of SPA	
SKILLS: Leadership, communicative a	nd responsible
EXPERIENCE: 02 years of work in SPA	•
2. EXISTING QUALIFICATION	
Education: College	
Training: Biologist	
Skills: Communicative and responsible Experience: 02 years of work in SPA	e person
3. GAP ANALYSIS AND ACTION PLA	.N
Gap Analysis: The experience in Biolog	gy is considered relevant
Action Plan: No action plan required	
4. VERIFICATION OF EFFECTIVENES	SS TO CLOSE THE GAP
Comment:	
Approved	Not approved - Explain?
Considered the Gap is not relevant	
Critical Review (apt to perform the	e function?)
Yes	□ No